

# **Illinois Prairie District Public Library**

## **Smoke and Tobacco Free Property Policy**

(Adopted by Illinois Prairie District Public Library Board of Trustees, April 2, 2019)

### **Purpose:**

Illinois Prairie District Public Library (IPDPL) is dedicated to providing a welcoming, healthy and safe environment for patrons and staff. Due to acknowledged health hazards arising from exposure to secondhand smoke, it is the policy of IPDPL to provide a smoke and tobacco free environment for employees, patrons, and vendors.

### **In General:**

The use of any smoke or tobacco product is prohibited by employees, patrons, and vendors on property that is owned, operated, leased, occupied, or controlled by IPDPL, including company vehicles in these areas.

Smoke or tobacco products may be used within private vehicles that are parked 25 feet from an entrance to the building or an air intake vent.

### **General Policy:**

All IPDPL buildings, grounds, and vehicles are smoke and tobacco free. Tobacco use and smoking in all forms, including the use of electronic cigarettes and smoke-free oral tobacco products, is not permitted in any facility, vehicle, or on property owned by IPDPL.

Those who violate the policy will be asked to stop using the smoke/tobacco product. If you refuse to comply, you will be asked to leave the property.

The policy applies to every person who visits IPDPL property, including employees, patrons, and vendors.

This policy will go into effect on April 3, 2019.

## **Definitions:**

Smoking: Inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe.

Tobacco Products: All forms of tobacco, including but not limited to cigarettes, cigars, pipes, water pipes (hookahs), electronic cigarettes (vaporizers), and smokeless tobacco products. Nicotine Replacement Therapy (NRT) products approved by the Federal Drug Administration (FDA) are not considered a tobacco product.

Property: Buildings and structures, grounds, parking lots, sidewalks, and vehicles.

Employee: Any person who is employed by IPDPL

Patron: Any person who is not an employee of IPDPL who visits an IPDPL location to visit with staff, seek information, receive materials, provide trainings, attend meetings or programs, or is on IPDPL property for any other reason.

Vendors: Any person who delivers goods, supplies, or seeks to set up services, whether a contract is in place or not.

The Smoke and Tobacco Free Property Policy will be reviewed and revised as necessary by the Board of Trustees of IPDPL.

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