

ILLINOIS PRAIRIE DISTRICT PUBLIC LIBRARY BOARD OF TRUSTEES REGULAR BOARD MEETING

Tuesday, October 10, 2023, at

4:00 pm

**Illinois Prairie District Public Library**

**Benson Branch Library**

**420 E Front Street**

**Benson, IL 61516**

1. Call to order and roll call. C. Kaufman, A. Hicks, J. Weddle, E. Rainville, and D. Smith, present. H. Booker, M. Coker, J. Zobrist, absent.
2. Minutes of the last regular meeting, Motion to approve minutes by C. Kaufman and second by E. Rainville. All in favor, motion passed.
3. Public comments, A. Hicks read an email they received from a long-time employee regarding their appreciation for the choice the board made with their selection of the current director.
4. Treasurer's Report – approval of bills and requisitions< Motion to accept Treasurer's by E. Rainville and second by C. Kaufman. All in favor, motion passed.
5. Discussion and Approval of Metamora Branch Project furniture bid from Henricksen without reduction. Motion to approve by J. Weddle, second by E. Rainville. All in favor, motion passed. Discussion and Approval to hire Nate Baranowski as the artist for the mural on the side of the Metamora Branch in the spring of 2024, Motion to approve by C. Kaufman, second by E. Rainville. All in favor, motion passed.
6. Discussion and Approval of Fiscal Year 2022-2023 Receipts and Disbursements, motion to approve by J. Weddle, second by E. Rainville. All in favor, motion passed.
7. Discussion and Approval of Tablet Lending Policy, motion to approve policy by E. Rainville, second by C. Kaufman. All in favor, motion passed.
8. Discussion and Approval of Assistant Director Position, motion to approve Samantha Huber to Assistant Director made by C. Kaufman, second by J. Weddle. All in favor, motion passed.
9. Discussion and Approval of Paid Time Off Policy, motion to pass made by J. Weddle, second by E. Rainville. All in favor, motion passed.
10. Director's Remarks, discussed Christmas plans for staff, new hire at the Washburn branch.
11. Comments to guide future agendas.
12. Adjournment, Motion to adjourn at 5:39 pm by J. Weddle and second by C. Kaufman. All in favor, meeting adjourned.